

Four Square Fine Art LLC

Gallery Submission Guidelines for Artists

Artists interested in being represented by the Gallery are welcome to submit a portfolio for consideration by Gallery staff. The portfolio should include the following:

1. 15 to 20 digital images of representative work completed in the last 2 years. The digital images should be in .jpg format, 1.0 MB file size, at a resolution of 300dpi and an image size in pixels of 1200 in the larger dimension. The images may be submitted on a CD by mail or electronically at the mailbox below.
2. An image list of submitted works, ideally with thumbnail images, including relevant information such as size, medium, date completed, retail price and whether the work has been sold or is available.
3. A brief resume including education, exhibition history for past three years, gallery representation, and listing of awards. Copies of press coverage may also be included.
4. (optional) Artist statement.
5. (optional) prepaid mailer for return of materials, if desired.

All documents and CD should be labeled with artist name, postal address, email address, and phone number.

If a meeting with the artist or viewing of actual works is desired, arrangements will be made after review of the digital images.

The portfolio may be mailed to:

Four Square Fine Art

P.O. Box 4865

Fayetteville, AR 72702

The portfolio may be submitted electronically by email to:

director@foursquarefineart.com

Please allow 8 weeks for review of portfolio and response. All submissions will receive a response.